Tony Bennett

123 First Avenue, Happyland 1111 Mobile – 1234 567 891 Email - 000021@never.com.au

Career Objectives

I have experience in factory work – especially as a **Packer** and I am looking for full time work in areas related to this. I have my own car and can begin immediately.

Key Competencies

- Experience in picking and packing, loading and unloading trucks
- Physically fit, enjoys manual labour and understands the nature of working in a repetitive environment
- Excellent self/time management skills with proven ability to meet production deadlines
- Demonstrated ability to work in a fast paced repetitive environment and maintain attention to detail
- Flexible and able to do a range of shift work including day, afternoon and night shifts
- Demonstrated ability to work well unsupervised and stay focused
- Good communication skills so I build good relationships with managers and co-workers
- Able to follow instructions and learn new skills quickly
- Always guick, and willing to learn new things

Employment History

Packer 2005 – current

Albans Factory – Electrical Goods, Sunshine Duties:

• Packing boxes, loading and unloading trucks

Process Worker 2001 – 2004

Chicken Factory, Laverton

Duties:

Packing boxes, keeping work area clean, some forklift driving

Education Background

General English 2001

Victoria University, St Albans

Year 10 Equivalent 1995

Vientiane Senior School, Laos

Other Skills / Training

OHS Training 2005

ASPIC Recruitment, North Melbourne

Forklift Driving (Approx 200 hrs) 2001 – 2004

Chicken Factory (No licence)

Licence: Victorian Drivers Licence

Languages: Fluent English and French

Hobbies/Interests

• Socialise with friends, listening to music, swimming, reading, computer and internet

<u>Referees</u>

Mr. John Smith Manager, Albans Factory Sunshine Ph (03) 1234 5678 Mobile 4561 234 789 Ms Grace Jones Supervisor, Chicken Factory Laverton North Ph (03) 1212 3434